

# ENFORD PARISH COUNCIL

## ANNUAL GENERAL MEETING

### Draft Minutes of the meeting of 14<sup>th</sup> May 2014

<b>Present:</b>	Cllr Norman Beardsley, Cllr Michael Fay	Councillors
	Cllr Jane Young, Cllr Pat Holdway	Councillors
	Cllr A D'Arcy-Irvine, Cllr David Harbottle	Councillors
	Cllr Bruce Waight, Cllr Richard Petitt	Councillors
	Cllr Gareth Holden, Cllr Richard Roberts	Councillors
	Mrs Elizabeth Harrison	Clerk

Cllr Norman Beardsley was elected Chairman for the meeting, proposed by Cllr Michael Fay and seconded by Cllr Richard Petitt

The Chairman opened the meeting at 18.33hrs

**14/185**      **Apologies:** Cllr Nigel Murray is away on business.

**14/186**      **Election of Chairman:**  
It was proposed by Cllr Petitt and seconded by Cllr Young that Cllr Norman Beardsley should be Chairman. When put to the vote, a majority of 7 Cllrs agreed.

**14/187**      **Election of Vice Chairman:**  
It was proposed by Cllr Harbottle and seconded by Cllr D'Arcy-Irvine that Cllr Nigel Murray should be Vice Chairman. When put to the vote it was unanimously agreed.

**14/188**      **Election of Committees and representatives on other Groups:**  
**Planning Committee** – Whilst all Councillors are involved in this it was suggested that, as a builder, Cllr Petitt should 'head' the Planning Committee. This was proposed by Cllr D'Arcy-Irvine and seconded by Cllr Harbottle with unanimous agreement from other Councillors.

**Rights of Way** - This has been the speciality of Cllr Beardsley and all Council members agreed they were happy for him to continue this role.

**Roads and Highways** – Cllr Harbottle has made sterling work of this specific role in the last year. It was proposed that he continue, seconded by Cllr Fay and Cllr Harbottle agreed.

**Press Officer** – Whilst not usually a role within the Parish Council (the Chairman had previously dealt with any need) it was suggested that this should be more of a PR/liason with the Newsletter and Cllr Holden has agreed to take this on.

**Playpark & Activities** - There is no one currently overseeing this role however Cllr Fay has been in charge of repairing and maintaining the facilities.

**Representatives of the Parish Council for:**

**Tidworth & Pewsey Area Boards** – Cllr D'Arcy-Irvine offered to take on this role which was agreed by all other Councillors.

**Parish Hall** – Cllr Young agreed to take on this role which was agreed by all other Councillors.

**Village Hall** – This has been done by Cllr D’Arcy-Irvine for the past year and he has agreed to continue with this role.

**Parochial Church Council** – Cllr Petitt offered to take on this role.

**Police/NHW Scheme** – Cllr Roberts offered to take on the role from the Parish Council’s aspect rather than the complete ‘Area Co-ordinator’ role that had previously been handled by Steve Becker.

Cllr Harbottle informed the Council that he also sits on the Community Area Transport Group (C.A.T.G.)

**14/189**

**Finance**– The Clerk read out the current position of the Council’s bank account. As at the end of April ’14 and reconciled to a bank statement, there is £8,094.61 credit though two donation cheques with a value of £100 written on 5<sup>th</sup> March 2014 have still not yet been presented.

The Clerk reported that the Council’s accounts 2013-2014 had been balanced up to 31<sup>st</sup> March 2014 for internal audit. This, as in previous years, has been carried out by Steve Becker who has signed his part of the return. By law the accounts are available for public inspection for a period of 3 weeks by appointment only. This is being advertised on the notice boards as from 16<sup>th</sup> May to 13<sup>th</sup> June between the hours of 4 and 7pm, Monday to Friday. At the end of this period, the return and supporting paperwork will go to Grant Thornton in Bristol for external audit.

In brief summary, the account as at 1<sup>st</sup> April 2013 balanced at £2,224.65. The income for the 13-14 year (precept, grant and donation) was £8,768.00. The expenditure for the year was £7,541.50 leaving a balance of £3,141.10.

**14/190**

**Declarations of Interest:**

There were none.

**14/191**

**Verification of Minutes:**

This relates to the Minutes of the last AGM held on 3<sup>rd</sup> April 2013. These were proposed by Cllr Fay and seconded by Cllr Young who were both present at the meeting.

**14/192**

**Any Other Business**

i. Cllr Harbottle proposed that due to the recently heavy and difficult workload, the Clerk be awarded an extra month’s salary. This was seconded by Cllr D’Arcy-Irvine and unanimously agreed by all Councillors.

[The Clerk is most appreciative of this gesture and would like to thank you.]

ii. The Salt Stockpile Scheme. It was agreed that we do not need to sign up to this scheme at present as we still have 1½ tons of salt in storage in Cllr Young’s barn. Discussion went from salt stockpiles (people helping themselves to cover their driveways) to control of supply, to difficult road conditions during the year and thence to flooding. Cllr Roberts suggested that the Flood Warden oversees conditions and reports back to the Parish Council. Cllr Petitt suggested that Steve Crompton could maintain the village database for informing residents of

the road/flooding conditions and Cllr D’Arcy-Irvine said this was too much to ask of anyone doing a voluntary job. A village email list/database was discussed for floods or road closures – this would be similar to the one that Steve Becker holds however this cannot be ‘handed round’ as it would contravene the Data Protection Act. We would need to get everyone’s permission to hold their details. Cllr Roberts pointed out that two different communication reasons were coming under discussion and the Chairman suggested that this be postponed for the next meeting.

iii. The Defibrillator. The current situation was explained. Although it is in its position it is not yet registered as operational. The Clerk has sent the necessary paperwork to the Community Heartbeat Trust (CHT) who are supposed to then register this with the South West Ambulance Service Trust (SWAST). They then log it onto the system as operational. CHT do not work full-time and are therefore somewhat slow at getting things done. Susie Brown (on whose wall it is located) will be doing the weekly/monthly checks and is keen to bring in St John’s Ambulance for training sessions. Cllr Pettitt has spoken with SWAST direct and they can cut out CHT delays. It was agreed that the Clerk would contact them before next Wednesday (21<sup>st</sup> May) with the information they require and they will register the defibrillator.

It will also need to be registered on the ‘Webnos System’ (Susie Brown is dealing with this) as well as Defibtracker.com (the Clerk can register this) and CHT are also offering “Awareness Sessions” for those nominated to use it. These would be in either June or July, weekday evenings starting at 7.30pm running for approximately 2hrs. The Clerk is trying to get more detail out of CHT on this. [Some while ago the Police requested the details to log it onto their system as well. Once operational, the Clerk will sort this out].

iv. (not on the Agenda) Cllr Pettitt reminded the Council that a Planning site visit had been arranged for 6.00pm the following evening (Thursday 15<sup>th</sup>) at Peelers Cottage to look at the redrawn plans in relation to their surroundings.

14/193

#### **Roads & Highways (not on the Agenda)**

Cllr Harbottle reported on the ‘Community Day’ (30<sup>th</sup> April)

1. Work at Fifield included 2 street lights cleared of brush, a drainage ditch and pipes cleared. They are now waiting for a digger to scrape the road edge.
2. The area around Enford Bridge had been tidied however the gang were called to an emergency in Lugershall. Nick Bancroft who is now in charge of the whole area’s operations came the following day and personally cleared the path from the bridge to the Church car park.

#### 3. Tidworth Community Area Transport Group Meeting, 12<sup>th</sup> May 14

We are still waiting for the inspection for signage at Coombe Hill.

The tar and chipping on Water Lane will either be delayed or not done at all as it is not considered to be urgent or vital work. The money will instead be spent on the A345 in the 30mph zone between New Buildings and the Enford Hill junction. Cllr Harbottle has pushed for the work to be done this year rather than next. This matter will be raised again next week at the Tidworth Area Board meeting. Cllr D’Arcy-Irvine who attends the Area Board Meetings

will continue to press for this as Everleigh is also putting in for work to be done on the main road there.

Any work required for the 2014-2015 budget year needs to be registered by the end of July 2014.

Cllr Harbottle also confirmed that the Swan Car Park (partially unusable) is not owned by the Council and therefore they will not repair it.

He is also still waiting for the cost of barrier repairs on the A345.

**14/194**

**Public Questions:**

Mrs Harbottle as a member of the Gardening Club, had previously been offered the 'Best Kept Village' entry forms to discuss with other members. She reported that they would decline entering.

Cllr Fay reported that both he and Cllr Young had recently cleared the Playpark area of 5½ large bags of rubbish including a complete exhaust system. The bins were full and bursting, the fence along the farmland perimeter had been cut in several places and left on the ground - this was extremely dangerous as it was barbed wire. He said he would repair it as soon as he could. Cllr Young's daughter works for the Council and she says they no longer supply the rubbish bags for such public places. The normal bin lorries only cover residential areas. Cllr Holden suggested that the Parish Council supply heavy duty bags for clearing the Playpark. Cllr Waight suggested getting the local residents to get more involved with their immediate area to keep it clean and tidy. Cllr Fay thanked the Chairman for taking all the bags to the rubbish dump.

**14/195**

**Date of the next Meeting:** Wednesday, May 2015, day to be advised.

There being no other business, the Chairman closed the meeting at 19.28hrs.

Elizabeth Harrison – Clerk to Enford Parish Council